



Grant Report

The aim of this report is to confirm that you have spent the grant against the amount given. If you would like a copy of this report emailed to you, please send your request to enquiries@lloydstsbfoundations.org.uk, giving your reference number, if you know what it is, or your registered charity number.

Charity Name			
Charity Number		Reference Number	
Grant Administration Manager	Tina Claeys	Area	
Project Purpose			

Financial Review

Please provide a breakdown as to how you spent your grant. Compare what you planned to spend to what you actually spent.

Budget Headings	Grant breakdown based on your application (£)	Actual Spend in the Period (£)	Difference (£)	Reason for Over / Under Spend
TOTAL				



B. In the last year what changes and benefits has the grant helped to deliver – in terms of:

The people who benefit from the work of your charity.

Please include the following information: numbers of beneficiaries; types of beneficiaries (e.g. children, people with a learning disability, homeless people, volunteers etc; nature of the benefits and changes (e.g. people in jobs, children no longer excluded from school, having a voice).

The day to day running of your organisation:

Policy and practice at local, regional or national level (e.g. have the results of a project supported by the Foundation been fed into a county-wide strategy or been disseminated at a local or national level)



C. Progress, Opportunities and Challenges

How is the activity we are funding progressing?

Have you faced any challenges delivering the grant's aims? What were they and how did you overcome them?

Has our grant enabled you to identify or develop additional opportunities for your charity?



Customer Feedback

Please make any other comments that you feel are relevant, including any feedback to us on our processes.

If another payment is due we will pay it into the same bank account as before. If you have **changed your bank account**, please provide a copy of the new bank account statement with this report.

Signature:		Position in Charity:	
Name:		Date Completed:	

Foundation Review:		Position in Foundation:	
Name:		Date of Review:	